



Family Connections

Adding Colleges in Family Connection

To add a college to colleges I'm thing about:

1. Click on the **Colleges** tab.
2. Click on the **Colleges I'm thinking about**.
3. Click **Add to this list**.
4. Indicate your interest in the drop-down menu for **My Interest**. (This is optional.)
5. Click **Lookup**.
6. Search by name, alpha browse, etc. to find a college.
7. Click the name of the college which fills in that college's name in the box.
8. Continue adding up to 10 schools.
9. Once you have completed your list, click **Add Colleges**.

To add a college to colleges I'm applying to:

1. Click on the **Colleges** tab.
2. Click on the **Colleges I'm applying to**.
3. Click **Add to this list**.
4. Indicate your interest in the drop-down menu for **My Interest**. (This is optional.)
5. Click **Lookup**.
6. Search by name, alpha browse, etc. to find a college.
7. Click the name of the college which fills in that college's name in the box.
8. Continue adding up to 10 schools.
9. Once you have completed your list, click **Add Colleges**.

Note: If you add a college to your active applications list, you will not be able to move that specific college to your Colleges I'm thinking about list. However, if you add a college to the active applications list that is already on your colleges I'm thinking about that specific school will be removed from your Colleges I'm Thinking About immediately.

Video demonstrating Adding Colleges in Family Connections:

<https://vimeo.com/101520088>